

**Regional Emergency Preparedness and Inclusion Recovery (REPAIR)
Multiphase Programmatic Approach**

Project N°

CONSULTANCY SERVICES FOR:

**Fiduciary, Environmental and Social Third- Party Monitoring Agent for the first phase of the
REPAIR Program in Comoros, Madagascar and Mozambique**

TERMS OF REFERENCE

August, 2024

CONTENTS

1. BACKGROUND	5
1.1. Strategic context	5
1.2. Project Description	5
2. SCOPE OF SERVICES AND OBJECTIVES	6
2.1. Role of the selected Firm/Firms	6
2.2. Geographic Scope of this Contract	9
2.3. Duration of the Contract	9
3. OUTPUTS	9
4. QUALIFICATIONS AND RESOURCES REQUIREMENTS	11
5. OTHER REQUIREMENTS AND CONSIDERATIONS FOR SERVICES	15
a. General Reporting Requirements	15
b. Tentative timing and planned implementation schedules	16
c. Form of Contract for Consulting Services	16

DRAFT

ABBREVIATIONS AND ACRONYMS

ADRFi	African Development Bank-financed Africa Disaster Risk Financing Program
AfDB	African Development Bank
ARC	African Risk Capacity
ARC Ltd	African Risk Capacity Limited
BNGRC	National Disaster Risk Management Office (Bureau National de Gestion des Risques et des Catastrophes)
CCDRs	Climate Change and Development Reports
CERC	Contingent Emergency Response Component
CERP	Contingent Emergency Response Project
CPF	Country Partnership Framework
DDO	Deferred Drawdown Option
DGSC	<i>Direction Générale de la Sécurité Civile</i> National Disaster Management Agency of Comoros
DRF	Disaster Risk Finance
DRM	Disaster Risk Management
E&S	Environmental and Social
EAGER	East Africa Girl Empowerment Initiative
ESA	Eastern and Southern Africa
ESCP	Environmental and Social Commitment Plan
ESF	Environmental and Social Framework
ESG	Environmental Social and Governance
ESMS	Environmental and Social Management System
FCV	Fragility, Conflict and Violence
GoM	Government of Mozambique
GSFF	Global Shield Financing Facility
GRS	Grievance Redress Service
IDA	International Development Association
INGD	National Agency for Disaster Management in Mozambique
IPF	Investment Project Financing
MoF	Ministry of Finance
MPA	Multi-Phase Programmatic Approach
MSME	Micro, Small and Medium-sized Enterprises
NDC	Nationally Determined Contribution
ND-GAIN	Notre Dame Global Adaptation Index
NGOs	Non-Governmental Organizations
PCE	Private Capital Enabling
PCM	Private Capital Mobilization
PforR	Programme for Results
PrDO	Program Development Objective
REPAIR	Regional Emergency Preparedness & Access to Inclusive Recovery
SADC	Southern Africa Development Community
TA	Technical Assistance
TC	Tropical Cyclone
WEFI	Women-Entrepreneurs Finance Initiative

WSME	Women-Owned Small and Medium Enterprise
ZEP-RE	ZEP-RE (PTA Reinsurance Company)

1. BACKGROUND

1.1. Strategic context

The Regional Emergency Preparedness and Access to Inclusive Recovery (REPAIR) US\$ 926 financing Program was approved on 30 July 2024 by the World Bank to strengthen the financial and operational preparedness of participating countries to respond quickly to climate and other shocks in Eastern and Southern Africa (ESA). It sets up a Regional Climate Risk Fund (RCRF) with pre-arranged financial instruments to respond quickly to shocks of different frequency and severity and strengthens the operational preparedness of countries to facilitate a swift flow of funds to support vulnerable populations following a shock. It will be implemented by one regional institution, African Risk Capacity Limited (ARC Ltd). REPAIR is structured as a Multiphase Programmatic Approach (MPA) and aims to cover 12 countries by 2031. The first phase includes Comoros, Madagascar, Mozambique; 9 other countries have formally expressed interest.

1.2. Project Description

The overall Project Development Objective (PDO) is to strengthen the financial and operational preparedness of participating countries to respond quickly to climate and other shocks.

Key expected results indicators include:

- Number of people with enhanced resilience to climate risks (Number)
- Amount of private capital mobilized for climate adaptation and resilience
- Number of days for financial disbursements to flow to countries after a shock
- Number of Countries equipped with insurance for catastrophic climate shocks

The **REPAIR** has two components, namely:

Component 1: Regional Climate Risk Fund (RCRF - US\$280 million IDA)

The MPA will establish and capitalize a Regional Climate Risk Fund (RCRF) to provide participating countries with access to pre-arranged and cost-efficient financing in anticipation of climate and other shocks. The Fund will be managed by an experienced regional financial institution (ARC Ltd) and will have three different layers: (i) reserves for moderate and frequent shocks; (ii) contingent financing for severe and less frequent shocks; and (iii) parametric insurance for catastrophic climate events or natural disasters, placed in international markets. The regional management of the fund will ensure **strong governance**, which will increase the likelihood of attracting concessional resources for participating countries. It will also ensure **higher returns on capital** with the mobilization of expertise in reserve management by the regional implementer. Finally, it will generate **cost savings** by pooling countries to access financial markets. Countries will choose how to allocate their IDA/IBRD envelope in the different layers based on their needs and will know before an eligible shock how much funding is available. While instruments will be placed for a pool of countries, countries retain access to their own funding regardless of shocks in other countries.

The RCRF is based on three principles. *Speed* so that MoFs get funds within seven (7) days after a shock meeting a pre-defined threshold; ***flexibility*** as countries choose how to invest their IDA/IBRD envelope into the three instruments based on their risk profile and needs; and ***sustainability*** as the RCRF is designed to grow overtime with additional funding from donor and private partners.

Component 2: Technical Assistance and Operationalization of the RCRF (US\$26 million GSFF Grant).

Technical assistance will support the operationalization of the RCRF and the operational preparedness of country delivery channels to facilitate swift flow of funds upon a shock. This component will be funded by a grant from the Global Shield Financing Facility (GSFF) and will be implemented by ARC Ltd. Activities include among others the start-up and operating cost of the RCRF including staffing; preparation and testing of operational process and procedures to facilitate the fund flows between MoFs, delivery channels and end beneficiaries; consultancies to strengthen the flow of funds such as third party monitoring; consultancies to help MoFs decide the allocation between the instruments based on their risk appetite, and improve the management of disaster-related contingent liabilities; and capacity building of country officials on DRF, of delivery channels on contingency planning, and of women and women-owned small and medium sized enterprises on financial literacy. The contingency planning training will involve, at a minimum, channels that are responsible for supporting vulnerable households and MSMEs in case of shocks, such as adaptive social protection systems, MSME support programs and National Disaster Funds or Agencies. **Activities of the Third-Party-Monitoring Agent will be conducted under this component 2 in close coordination with African Risk Capacity Ltd, the implementing agency of REPAIR.**

2. SCOPE OF SERVICES AND OBJECTIVES

2.1. Role of the selected Firm/Firms

The overarching purpose of the Consultancy is to support the Ministry of Finance of each participating country and ARC Ltd in the timely, efficient and appropriate processing of the funds from the RCRF to end use and end beneficiaries to ensure the integrity of the crisis response. Documentary evidence that the financial instruments pre-arranged under the RCRF have been used in each country to effectively respond to a shock and support affected vulnerable populations is a key success factor for the RCRF to become a sustainable financing regional platform for countries to mobilize pre-arranged financing at scale to respond quickly to climate and other shocks.

The present Terms of Reference (ToR's) are for the recruitment of a Third-Party Monitoring Firm/Consortium (also called in this document 'Third-Party Agent' or "TPA") to be hired through a competitive bidding process. As three countries are to be covered (Comoros, Madagascar and Mozambique), consortium of firms are also encouraged to apply since presence in-country is a requirement.

The work of the TPA will only start once the Financial Instruments pre-arranged under the RCRF have been disbursed to the MoF of the participating country following an eligible shock. The

disbursement will be documented by specific activities, or an emergency response plan, or a contingency plan, providing i) a description of the activities that will be undertaken and ii) the delivery channel that will undertake those activities during the response.

The role of the TPA will be to i) support through its mission the timely and appropriate flow of funds from the MoF account to country delivery channels and to the end use activities and end beneficiaries, so that the funds disbursed from the RCRF Financial Instruments are used for the purposes for which they were withdrawn and ii) strengthen the Environmental & Social (E&S) capacities of national delivery channels to ensure the E&S risk remain moderate when activities are undertaken to respond to the shock. The TPA will notably provide the assurance that the MoF funds are used **for the purpose for which they were withdrawn** and that they comply as well with the eligible and ineligible lists of activities in the REPAIR Governance Framework (**this document will be provided to the selected firm before commencement of the contract**).

While carrying out the operational audits following the funds disbursed to a given country, the TPA will 1.) substantiate its findings and 2.) formulate recommendations in its report(s) to the relevant REPAIR stakeholder(s) to address process gaps or control failures linked to financial and E&S management. The portion of work linked to environmental and social assessment must verify whether delivery channels use the funds received from the MoF from the RCRF Financial Instrument in compliance with the World Bank ESF and applicable national regulations which are documented in the REPAIR Governance Framework. The assessment should be carried out in a manner consistent with the WB Good Practice Note on Third-Party Monitoring, WB ESF standards, the World Bank Group General Environmental, Health, and Safety Guidelines as well as applicable national regulations.

Table 1. Summary of the TPA intervention

Timeline from the triggering of a RCRF Financial Instrument and disbursement to MoF to post-disaster audit.	Scope of intervention expected from the TPA
<p>1. From the triggering of a RCRF Financial Instrument to the final execution of funds.</p>	
<p>Ahead or after a disaster, when the MoF submits to ARC Ltd an Emergency Response Plan to withdraw under the Reserves, or a contingency plan has been activated under the insurance</p>	<ul style="list-style-type: none"> ➤ The TPA is provided by ARC LTD with the agreed Emergency Response Plan or Contingency Plan.
<p>As soon as a request of withdrawal from the Reserves has been submitted by the MoF to ARC Ltd, or the request to withdraw under the contingent financing has been submitted by MoF to WB OR</p>	<ul style="list-style-type: none"> ➤ The TPA will be notified by ARC LTD of the motivated withdrawal request, providing key elements on the disaster, damages and targeted use of funds. Or ➤ The TPA will be notified by ARC LTD that the trigger for a payout under the insurance contract has been met, as

Timeline from the triggering of a RCRF Financial Instrument and disbursement to MoF to post-disaster audit.	Scope of intervention expected from the TPA
As soon as the calculation agent has confirmed that the trigger under the insurance contract has been met for a payout	well as expected time needed to process the payment to the MoF.
Once the MoF has allocated funds to a selected delivery channel based on a Performance Contract listing activities and expenditures. This can occur before or after the effective reception of funds by the delivery channel.	➤ The TPA will confirm to the MoF and ARC LTD that the agreed activities and expenditures comply with the Positive and negative lists in the Governance Framework
From the delivery channel to end use and beneficiaries (regular/periodic monitoring activities)	<ul style="list-style-type: none"> ➤ Financial management: through its regular (periodicity and/or modalities of monitoring to be proposed by the TPA and defined with ARC Ltd in agreement with IDA) monitoring services, the TPA will provide assurance to the MoF to ensure an appropriate flow-of-fund from the delivery channels to end use/beneficiaries, by engaging with stakeholders involved and collecting timely key information on the process. ➤ Through its monitoring services, the TPA will provide assurance to the MoF in ensuring end-to-end compliance with E&S standards pursuant to the program's Environmental and Social Commitment Plan (ESCP) or any other relevant E&S instrument and in line with the objectives of the Program. ➤ Reporting: the periodic reports and findings of the TPA will provide information to ARC Ltd's and MoF's REPAIR focal point in preparing the quarterly financial and E&S reports on the use of funds post each withdrawal until all withdrawn funds have reached final use/end beneficiaries. Based on the findings, the TPA is expected to propose recommendations for in-country stakeholders to improve controls linked to 1.) the obligations of the Governance Framework and 2.) the ESCP, to maintain the Programme E&S risk rating at a Moderate level.
<i>2. After agreed activities have been completed - Post-disaster audit</i>	
No latter than a year after any withdrawal by the MoF from a Financial Instrument, if necessary, annually until full execution of the	➤ The TPA will provide the MoF, ARC LTD and the WB with an operational audit report summarizing 1.) the use of funds, informed by the gathering of field information and 2.) compliance of selected delivery channel with World

Timeline from the triggering of a RCRF Financial Instrument and disbursement to MoF to post-disaster audit.	Scope of intervention expected from the TPA
amount withdrawn. (Operational Audit)	<p>Bank fiduciary and E&S standards to ensure that the E&S risk has remained moderate.</p> <ul style="list-style-type: none"> ➤ The findings and recommendations of the operational audit report must be discussed and agreed with relevant in-country stakeholders in the presence of ARC Ltd focal point prior to finalization. ➤ The operational audit report will also include proposed remedial actions to be carried out by relevant in-country stakeholders and a reasonable associated time plan for remediation. The TPA will assist those stakeholders in defining the remedial actions and the associated time plan

2.2. Geographic Scope of this Contract

Comoros, Madagascar and Mozambique will be covered. Firms can bid for covering all three countries, or only one or two. Being able to cover all three countries will be considered as an advantage in the selection process.

2.3. Duration of the Contract

The selected Firm(s) is expected to provide services for an initial contract duration of two years, starting on October 2024 to December 2026. Based on the performance of the selected Firm(s), the contract may be renewed. The REPAIR Program is expected to close in 2031 and to cover 12 countries in total.

3. OUTPUTS

On the 2024-2026 period, the TPA is expected to submit reports, for each country (Comoros, Madagascar, and Mozambique) to the respective MoFs, ARC Ltd and the WB:

- **Monitoring reports on the use of funds and compliance with E&S standards:** these reports shall be submitted by the TPA to ARC Ltd, with the WB copied, for review prior to finalization and sending to the MoF and the World Bank. The reports should be submitted at the latest one quarter after reception by the MoF of funds from any RCRF financial instruments and can be requested upon instruction of the MoF and executed on a quarterly basis until the conduct of the Operational Audit (paragraph below). The reports will comply with the requirements defined in Table 1 above.
- **Operational audits:** not later than one year after reception by the MoF of funds RCRF Financial Instrument (including insurance payouts, except if the use of a specific TPA is

already mentioned in the contract between the country and the insurance provider), the Consulting firm(s) will conduct an operational audit and thereafter deliver its audit report not later than 3 months after the conduct of the audit. The Operational Audit will comply with the requirements defined in Table 1. The TPA will be responsible for data and information and will be supported by the in-country ARC Ltd focal point and REPAIR team

Specifically, the process evaluation will cover the following areas:

- Assess the compliance with the Program Operations Manual (POM), the ESCP, including any relevant E&S instruments.
- Conduct site surveys to assess if the program activities are being implemented in accordance with provisions laid out in the ESCP, SEP and any other relevant instruments.
- Conduct analysis (qualitative and quantitative) of the effectiveness of mitigation measures, and environmental, health and safety (EHS) issues.
- Prepare detailed administrative and operational correction action plans, with details of results to be achieved, outcome indicators with targets, sources of verification, costs of implementation, and responsibilities.
- Review of the interventions carried out with REPAIR funding & payout versus the interventions described in the response plan.
- Effectiveness and efficiency of the Response plan interventions.
- Beneficiary perceptions of the Program delivery and Program outcomes
- Gender inclusiveness and other impact indicators as listed in the POM.

Depending on the type, magnitude, duration and possible multiple occurrences of shocks, as well as the nature of expenditures financed by REPAIR funds, the level of engagement and depth of reporting is expected to vary substantially. Expenditures related with activities undertaken to repair damaged infrastructure are expected to require extensive financial and E&S support, while cash transfers to vulnerable households or MSMEs processed on existing registries by established institutions may require less engagement.

4. THE EVALUATION QUESTIONS

The process evaluation will answer at minimum the following questions:

- To what extent activities carried out by the Government are consistent with the ones planned in the response plan?
- When did the response plan activities take place?
- To whom were the response plan activities actually directed to and how this compares to the plan?
- To what extent did the response plan implementation achieve its expected results, including the timely delivery of relief assistance?
- What are the barriers/facilitators to the implementation of the response plan activities?
- How cost-efficient were the activities carried out?
- How well coordinated was the implementation of the activities supported by the payout with other relief programs across the country?
- Were the provisions of the POM adhered to during the implementation of the response plan. If not, why?
- How were impact indicators listed in the POM included in the interventions carried out by the Government of the affected country?
- Have the material measures and actions contained in the ESCP been carried out in a manner consistent with World Bank's E&S Standards including on aspects such institutional, staffing, training, monitoring and reporting arrangements, and grievance management?
- Do funds allocated to designated national delivery channels, including World Bank compliant social cash transfer projects, Micro, Small and Medium Enterprise (MSME) Finance channels, national disaster funds and other sector ministry and agency channels comply with World Bank Environmental and Social Framework (ESF) standards and Project eligibility criteria provided in the Project's Governance Framework and POM?

5. APPROACH AND METHODOLOGY

A detailed methodology to cover the scope and to respond to the evaluation questions will be developed by the Evaluation Team following recommendations and using state-of-the-art tools (namely from ARC's *Program Audit Guidelines*). The Evaluation methodology will be a combination of qualitative and quantitative approaches for data collection and analysis. At a minimum, the Evaluation Team will undertake the following activities:

a. **Conduct a desk review of the following key documents:** Contingency Plans, Response Plans and related amendments, Response Plan implementation interim reports from the affected Government, disaster risk management plans and relevant pieces of legislation, Africa Risk View bulletins (if applicable) and other food security assessment reports, terms of references of the technical working groups and subgroups.

b. **Develop a review matrix based on the Program Operations Manual (POM)** of the REPAIR Programme to determine whether the appropriate steps were followed by the affected Government and, if not, explain the deviations from the POM.

c. **Conduct Key Informant Interview with key stakeholders** including (but not limited to):

- REPAIR Implementation Unit Management
- Country focal points and REPAIR local focal points
- M&E and E&S staff at ARC
- Government officials at the Department of Disaster Management Affairs
- Administrative authorities (sub-national level)
- Implementing partners (national, sub-national and local level)
- Representatives of key humanitarian donors
- Community leaders
- Involved Community-Based Organizations
- Beneficiaries (disaggregated By gender).

d. **Conduct spot checks** consisting of:

- A quantitative survey based on a representative sample of beneficiary households to assess their perception on the payout implementation, delivery and outcomes;
- Verify stocks and distribution records;
- Witness project activities if on-going.

6. QUALIFICATIONS AND RESOURCES REQUIREMENTS

a. Qualifications of the Consultant

The Consultancy Firm must have the following qualifications and experience. Consortium of Firms are eligible to apply:

- 1) Internationally recognized expertise in financial auditing, notably of public institutions and environmental and social monitoring/auditing.
- 2) Proven track record in operational audits of this nature, ongoing operations, and ability to ensure regular (if not permanent) representation in Comoros, Madagascar and Mozambique. Covering all countries would be an asset. A consortium of Firms working in different countries is also an option.
- 3) At least 10 years of proven experience in financial management, environmental and social monitoring and operational auditing in Sub-Saharan Africa countries working with high-level government officials, especially in context of fragility and crisis response. Experience in disaster response would be a competitive asset.
- 4) Proven ability to navigate difficult political economic circumstances.
- 5) Efficient systems for rapid assessments of responses to avoid delays.
- 6) Ability to generate reliable and frequent reports.
- 7) Ability to recommend corrective operational actions.
- 8) Ability to generate lessons learned, taking into account operational implications.
- 9) Experience with Bank-financed projects preferred, experience with donor financed projects a requirement.

- 10) Extensive and practical knowledge of the World Bank's fiduciary and E&S frameworks.
- 11) Ability to mobilize experts fluent in English, French and Portuguese in line with the needs of participating countries.
- 12) To ensure a truly independent Third Party-Monitoring, the Firm(s) has no ongoing engagements with the Governments of Comoros, Madagascar and Mozambique, as well as public and private actors in these countries, that could raise any potential conflict of interests. The TPA should ensure and expressly mention in its proposal whether any potential conflicts of interests would arise with regards to its current and past engagements from the delivery of services described in this document.

b. Staff Requirements

The Consultancy Firm shall propose appropriate full and part-time staff and time inputs for the assignment; The Table below summarizes the minimum staff resource requirement the Consultant must be able to mobilize in countries when needed anytime during the Contract duration. The hourly staff needs are expected to vary depending on the nature, severity and frequency of shocks.

The Evaluation Team Leader must be very experienced in program evaluation in the context of disaster management and responses. The team leader must have proven experience, qualifications and ability to deliver a quality product quickly and efficiently. Minimum qualifications and experience of the team members will include:

Table 3. Minimum Staff Requirements

Position	Description of qualifications and experience	Level of Effort <i>Assuming there is a shock and funds are disbursed¹</i>
Evaluation team leader	<ul style="list-style-type: none"> • Master's degree in International Development, Disaster Management or related field • A project manager with at least 10 years' experience in audit/finance/administration and international professional experience in humanitarian evaluation and/or the field of disaster risk management and response • Proven track record of engagement with governments and public institutions on politically sensitive issues. • Experience of working in collaboration with high level government officials, donors, implementing partners and local communities 	2 days per week during 6 months

¹ The level of effort will depend on the country, the severity of the shock, the amount of funds disbursed, the number of delivery channels used, and the expected time to implement the financing. The below are estimates based on a moderate shock and two delivery channels used.

Position	Description of qualifications and experience	Level of Effort <i>Assuming there is a shock and funds are disbursed¹</i>
	<ul style="list-style-type: none"> • A solid understanding of the use and application of monitoring and evaluation systems • Proven track record in managing large-scale projects in Sub-Saharan Africa, including in context of conflict or fragility. • Excellent communication skills • Excellent analytical and problem-solving skills • Excellent report writing skills • Full proficiency in French and/or Portuguese is highly preferred. 	
Senior auditor	<ul style="list-style-type: none"> • A project manager with at least 10 years' experience in audit. Prior audit experiences in Comoros, Madagascar and Mozambique is highly preferred. • Prior experience in working with the World Bank financial management standards is an asset. • Full proficiency in a working language of the countries of operation (French or Portuguese) is required. 	2 days per week during 6 months
Environmental and Social Specialist	<ul style="list-style-type: none"> • Qualified Environmental and Social specialist with 15 years' experience; • Ten years (10) years relevant experience in environmental and social risk management and supervision in infrastructure projects; • Have proven experience in leading multidisciplinary teams and/or team leader for externally financed projects, preferably in developing countries, including in Sub-Saharan Africa. He/she shall hold a recognized degree in the field of environmental and/or social science and be fully cognizant with World Bank ESF and National approach to ESIA and gender-related issues and experienced in managing and supervising E&S risks and impacts stemming from development projects. • Fluent in written and spoken English and able to draft concise reports; good communication skills; 	2 days per week during 6 months

Position	Description of qualifications and experience	Level of Effort <i>Assuming there is a shock and funds are disbursed¹</i>
	<p>excellent computer skills, working experience with project management systems are essential. Prior experience in Southern Africa Region or similar is desirable. Portuguese at working level is an advantage.</p> <ul style="list-style-type: none"> • Prior experience in E&S supervision in the form of Third-party monitoring would be highly desirable. 	
	-	
TOTAL		

7. OTHER REQUIREMENTS AND CONSIDERATIONS FOR SERVICES

a. General Reporting Requirements

The Evaluation Team shall be expected to prepare and submit to REPAIR Management a set of key reports in the course of undertaking this assignment. These reports shall be presented to the stakeholders, reviewed and approved by the REPAIR Implementation Unit and World Bank before the final payment is processed. The following have been identified as key deliverables:

a. **Inception report:** This shall be prepared and submitted within **ONE week** after initiation of works. The Evaluation Team will prepare this after reviewing key technical documents and after discussion with ARC. The inception report shall focus on: the understanding of the Terms of Reference and scope, the relevant methodology to be adopted, the evaluation design and key questions, and the work-plan for the assignment. The Evaluation Team must present the inception report to the stakeholders in the affected Country.

b. **Preliminary findings based on monitoring of ongoing activities:** The preliminary findings should be compiled and presented to all the stakeholders involved in the implementation of the REPAIR financed intervention(s) during the in-country debriefing meeting on a **quarterly** basis following the initiation of works.

c. **Draft of the process evaluation report:** This shall be prepared and submitted to REPAIR, **SIX weeks** after initiation of works following the recommended outline (No latter than a year after

any withdrawal by the MoF). The draft report will require feedback in the form of comments, questions and input from REPAIR. In addition, the Evaluation Team must present the Draft Report to stakeholders in the affected Country and REPAIR.

d. **Final process evaluation report:** This shall be prepared following the recommended outline (See appendix) and submitted to REPAIR on, or before the expiry of the assignment (**EIGHT weeks** after work initiation) after incorporating the comments/inputs from REPAIR and World Bank on the presented Draft Report. This includes a master copy of the final report suitable for reproduction, and two copies, in full color and bound, as well as soft copies.

All documents, correspondence, communications, reports, etc. related to the monitoring shall be submitted in English and translated in the country language for submission to in-country stakeholders (French and Portuguese).

All reports shall be submitted in the language of countries for Client’s comments and approval.

b. Tentative timing and planned implementation schedules

It is planned that the contract will be signed, started and completed as per the dates set out in the table below:

Table 4. Planned implementation schedule

Description	Contract signed	Start date	Completion date
Third -Party Monitoring of REPAIR	November 2024	November 2024.	<u>26 months:</u> December 31 2026

c. Form of Contract for Consulting Services

The Consultant will be selected in accordance with the CQS - Consultants based on Qualifications Selection method set out in the World Bank’s “Procurement Regulations for IPF Borrowers-Procurement in Investment Projects Financing” of July 2016, revised November 2017, August 2018 and November 2020.

8. REPORTING ARRANGEMENTS

The Evaluation Team will report directly to the REPAIR Senior Programme Manager of ARC Ltd.

9. THE PROPOSAL

The proposal should include:

- A detailed elaboration of the understanding of the TOR
- A description of the evaluation plan including details of the proposed methodology, sampling, study design; analysis and reporting, and milestones for the evaluation and a timetable of activities.

- Detailed budget
- Past performance summaries (at least three brief descriptions of past or current contracting mechanisms for assignments similar in size, scope and complexity to this tender) and list of references that demonstrate performance in conducting similar evaluations
- CVs conforming to the qualifications listed above for the evaluation team
- Supporting documents including mandatory institutional documents such as incorporation papers

Expressions of interest must be delivered/submitted in a written form by mail, or by e-mail by Friday 13 September 2024.

Ayanda Manyaka

ARC Ltd HR Manager

Email address: amanyaka@ltd.arc.int

Atrium on 5th Building, 5th Street, Sandton 2196, South Africa

Reference: MZ-REPAIR-444380-CS-QCBS-THIRD PARTYAGENT-EOI - Third-Party Monitoring Firm/Consortium.

DRAFT