



Ref : Y/CP/17  
Date : 5 January 2022

**RE: INVITATION TO THE TRAINING OF TRAINERS ON GENDER  
MASTREAMING IN DISASTER RISK MANAGEMENT:  
MONOMOTAPA HOTEL, HARARE – 16<sup>TH</sup> TO 18<sup>TH</sup> JANUARY 2022**

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The Department of Civil Protection has been working together with the Ministry of Women Affairs, Community, Small and Medium Enterprises Development, the Ministry of Public Service, Labour and Social Welfare and the Ministry of Finance in collaboration with the African Risk Capacity (ARC) and the African Development Bank to ensure gender mainstreaming in DRM.

In this regard, a gender analysis (GA) has been conducted which provides an overview of the gender situation in DRM. Furthermore, a Gender Action Plan (GAP) has been developed premised on available data from the National and Subnational levels and field visits to selected communities conducted early 2021. This resulted in the development of a Gender Training Manual in DRM which will be used during the training programme.

Accordingly, an invitation is being extended to you to avail an officer from the Province, 2 officers and 1 Traditional Leader from Bikita to participate at the three-day Training of Trainers workshop scheduled for the 18 to 20 January 2022 at Monomotapa (Crown Plaza) Hotel in Harare. The name should be submitted to Olivia Chibgwe on [chibweolivia@gmail.com](mailto:chibweolivia@gmail.com) and on +263776 466 368 before 1100 hours on Monday 29 November 2021



Attached to this letter, please find the concept note and draft programme and logistics note for your consideration.

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**N. Nkomo**  
**Acting Chief Director Civil Protection**  
**For Secretary for Local Government and Public Works**

**Ibrahima Cheikh Diong**  
**United Nations Assistant Secretary General**  
**Director General, African Risk Capacity Group**

